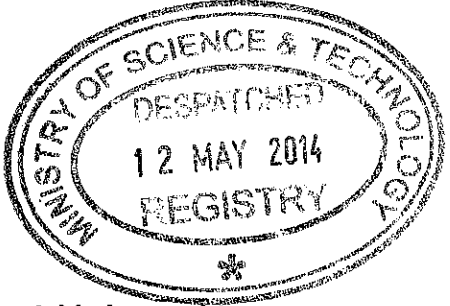




The Government of the Republic of Trinidad and Tobago
Ministry of Science and Technology

Ref. ST.14/7/3

CIRCULAR MEMORANDUM



FROM : Permanent Secretary
Ministry of Science and Technology

TO : All Permanent Secretaries

DATE : May 08, 2014

SUBJECT : Coordination of Information Communication Technology Initiatives and Procurement of Computer Hardware and Specialized Software Packages by the Ministry of Science and Technology

Reference is made to the matter at caption and in this regard the Ministry of Science and Technology (MST) wishes to advise that pursuant to Cabinet Minute No. 2487 of October 20, 2011, it was agreed that the responsibility for the coordination of initiatives in Information and Communications Technology (ICT) undertaken by the Government of the Republic of Trinidad and Tobago (GORTT) is vested in MST.

Cabinet by said Minute further stipulated *that all Government Ministries use the shared services infrastructure, inclusive of the ttconnect channels, the Government Wide Area Network and the Government Data Centre, for provision of their services.* Pursuant to this mandate, MST, in conjunction with its line agency, the National Information, and Communication Technology Company Limited (iGovTT), shall commence a review of all ICT initiatives of GORTT which are undertaken by Ministries to ensure alignment with GORTT's ICT strategic agenda and inter-operability with GORTT's ICT infrastructure and related policies and in this regard your cooperation in this endeavour will be greatly appreciated.

Further to this, please be advised that in accordance with Regulation 12A of the Central Tenders Board Regulations made under Section 35 of the Central Tenders Board Act, Chap. 71:91:-

"...purchases of main frames, major networks or work stations for computer systems shall be approved by the Minister to whom responsibility for national information systems is assigned."

This therefore implicates that in relation to the procurement of computer hardware and specialized software packages, Government Ministries are required to have such purchases approved by the Honourable Minister of Science and Technology and in so doing liaise with MST during the procurement process, for the purpose of advising, guiding and where requested providing assistance with the selection and project management of solutions which are optimally aligned to GORTT's business requirements.

I thank you in advance for your kind consideration and cooperation in this matter.

Permanent Secretary (Ag.)
Ministry of Science and Technology



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